



FOWLMEERE PARISH COUNCIL

NOTICE OF A MEETING OF THE PARISH COUNCIL HR COMMITTEE

To Members of the HR Committee :

I hereby give notice that a meeting of Fowlmere Parish Council Planning Committee will be held on **Monday 22nd April 2024 at 7:45pm in the Dorothy Pluck Room, St Mary's Church**, High Street, Fowlmere.

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Angela Mulholland

17th April 2024

Clerk to the Parish Council

To comply with GDPR, meeting papers are supplied to Councillors via links to files on the Fowlmere Parish Council [website](#). Documents that are of a sensitive or confidential nature may not be available to members of the public.

Parts of this meeting shall be closed under the Public Bodies (Admission to Meetings) Act 1960 S1(2).

A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

BUSINESS TO BE TRANSACTED

In accordance with LGA 1972 schedule 12 10(2) (b) which states that business must be specified.

24/HR1 Apologies for absence (LGA 1972 s 85(1))

24/HR2 Declarations of interest & requests for dispensations in agenda items

(Localism Act 2011 s 31 s33)

- a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for disclosable interests (if any)
 - c) To grant any requests for dispensation as appropriate.
- A request for dispensation must be made on an individual basis.

24/HR3 To elect Chair of the committee

24/HR4 To elect Vice-Chair of the committee

24/HR5 Motion to exclude public and press

Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

24/HR6 Employment matters for consideration

Review of contract and job description

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b.