



FOWLMERE PARISH COUNCIL

NOTICE OF AN EXTRA-ORDINARY MEETING

OF THE PARISH COUNCIL

To Members of Fowlmere Parish Council:

You are hereby summoned to attend an **extra-ordinary meeting of Fowlmere Parish Council** for the purpose of transacting the business as set out below on **Thursday 14th August 2025** in the Dorothy Pluck Room, St. Marys Church, Fowlmere at 12:00noon. The extra-ordinary meeting is called in accordance with Standing Order 6a.

Any member not able to attend should send their apologies to the Clerk **before** the meeting.

The meeting is open to members of the public (including the press), but is not a public meeting.

Steve Mulholland
10th August 2025

Chair to Fowlmere Parish Council

To comply with GDPR, meeting papers are supplied to Councillors via links to files on the Fowlmere Parish Council [website](#). Documents that are of a sensitive or confidential nature may not be available to members of the public.

BUSINESS TO BE TRANSACTED

In accordance with LGA 1972 schedule 12 10(2) (b) which states that business must be specified.

25/E01 Apologies for absence (LGA 1972 s 85(1))

25/E02 Declarations of interest & requests for dispensations in agenda items

(Localism Act 2011 s 31 s33)

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable interests (if any)
- c) To grant any requests for dispensation as appropriate.

A request for dispensation must be made on an individual basis.

25/E03 To resolve to execute the contract with the appointed architects for the Old Chapel project as a deed.

Proposal: To agree, in accordance with Standing Order 23, for two Councillors to sign the deed to contract with the appointed architects.

Proposal: To agree, in accordance with Standing Order 15a, for one Councillor to act in place of the Clerk as Proper Officer to witness the signatories as described above.

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b. Please use "Agenda Item Request form" ([click here](#)) and include as much information as possible including any proposal.

Dates of forthcoming meetings:

Please note that Planning Committee meetings are provisional and may be cancelled if there are no planning applications to consider.

Planning Committee - Thursday 5th September : Pavilion Room, Village Hall. (TBC)

Parish Council - Tuesday 17th September: Pavilion Room, Village Hall.

Planning Committee - Thursday 3rd October : Pavilion Room, Village Hall. (TBC)

Planning Committee - Thursday 7th November : Pavilion Room, Village Hall. (TBC)

Parish Council - Tuesday 19th November: Pavilion Room, Village Hall.

Planning Committee - Thursday 5th December : Pavilion Room, Village Hall. (TBC)

Finance Committee - DATE TBC December : Venue TBC