



MINUTES OF AN EXTRA-ORDINARY MEETING OF
FOWLMERE PARISH COUNCIL
which was held in the Old Chapel, Chapel Lane, Fowlmere on
THURSDAY 28th August 2026 at 15:45

PRESENT: Cllr Baker-Oxley, Cllr Brock, Cllr Collinson, Cllr Lester, Cllr Mulholland (Chair)

IN ATTENDANCE: Clerk, and 5 members of the public

BUSINESS TO BE TRANSACTED

In accordance with LGA 1972 schedule 12 10(2) (b) which states that business must be specified.

Newly elected Cllr Lester was welcomed to the meeting.

26/E01 Apologies for absence (LGA 1972 s 85(1))

Apologies were received from Cllr Fulton, Cllr Hobro, Cllr Jones (Personal Commitments)
Cllr Sargeant (Work Commitments)

It was proposed to accept the apologies

Proposed by: Cllr Collinson **Seconded by:** Cllr Baker-Oxley **motion passed**

26/E02 Declarations of interest & requests for dispensations in agenda items (Localism Act 2011 s31 s33)

There were none

26/E03 To note: Due to the commercially confidential nature of agenda items **26/E04** and **26/E05**, certain discussion points may require the meeting to enter closed session in accordance with Standing Orders 3(d) and 10(a)(xi).

This was noted.

26/E04 Purchase of The Old Chapel (former United Reformed Church) from the URC Eastern Synod.

Proposal: In accordance with Council Policy formed by vote at Full Council in minute point **25/006**, to approve the purchase of The Old Chapel substantially in accordance with the terms of the draft contract and deed held by the Clerk at the date of the meeting.

Proposed by: Cllr Baker-Oxley **Seconded by:** Cllr Collinson **motion passed**

Proposal: To nominate two Councillors, (with one additional Councillor nominated to act as reserve), to execute the purchase deeds and for the Clerk as Proper Officer to witness the signatories in accordance with Standing Order 23.

Due to the relationship of the Chair and the Clerk, Cllr Mulholland recused himself from executing the deed.

The deed will be executed by Cllr Baker-Oxley and Cllr Brock with Cllr Hobro to act as a reserve.

Proposed by: Cllr Collinson **Seconded by:** Cllr Lester **motion passed**

26/E05 Signing of licence to occupy agreement with Fowlmere Playgroup.

Proposal: Subject to the Parish Council's completion of the purchase of The Old Chapel, Fowlmere from the URC Eastern Synod; To grant the Clerk as Proper Officer the authority to sign the licence to occupy agreement with Fowlmere Playgroup in accordance with the terms of the draft licence held by the Clerk at the date of the meeting.

Proposed by: Cllr Brock **Seconded by:** Cllr Baker-Oxley **motion passed**

The meeting closed at 16.04