Fowlmere Parish Council

Notice of a Meeting of the Finance Committee

To Members of the Finance Committee:
You are hereby summoned to attend a meeting of **Fowlmere Parish Council Finance Committee** for the purpose of transacting the business as set out below on **Wednesday 21st October 2026** in the Old Chapel, Chapel Lane, Fowlmere at 7:30pm.
Any member not able to attend should send their apologies to the Clerk **before** the meeting.
The meeting is open to members of the public (including the press), but is not a public meeting.

Angela Mulholland
16th October 2026
Clerk to the Parish Council

*To comply with GDPR, meeting papers are supplied to Councillors via links to files on the Fowlmere Parish Council **website**. Documents that are of a sensitive or confidential nature may not be available to members of the public.*

Business to be Transacted

In accordance with LGA 1972 schedule 12 10(2) (b) which states that business must be specified.

26/F1 To elect a Chair of the FPC Finance Committee for the civic year 2025-2026

26/F2 Apologies for absence *(LGA 1972 s 85(1))*

26/F3 Declarations of interest & requests for dispensations in agenda items
(Localism Act 2011 s 31 s33)

a) To receive declarations of interest from councillors on items on the agenda
b) To receive written requests for dispensations for disclosable interests (if any)
c) To grant any requests for dispensation as appropriate.
A request for dispensation must be made on an individual basis.

26/F4 Minutes of Previous Meeting ***(click here)*** *(in accordance with standing order 12a)*
Proposal: The Finance Committee of Fowlmere Parish Council herewith agree the minutes of the meeting held on 23rd October 2025.

25/F5 Public Participation Session - Open Forum (not to exceed 15 mins)
Open Forum to provide an opportunity for members of the public to raise questions and to comment on any other items that are on the current agenda.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. In accordance with the committee's terms of reference contributions are limited to 3 minutes per person. The total time for this agenda item is limited to 15 minutes unless directed by the chair.

(questions received by the Clerk at least 48hrs in advance shall receive priority.)

26/F6 Setting up Standing Order for Salary Payment
Proposal: To agree to set up a Standing Order for the Clerk's salary.

26/F7 Virements of Budget lines
Proposal: To agree the virement of the following budget lines.
a) £2000.00 from Street Lighting to Legal & Professional Fees
b) £1000.00 from Grass Cutting to Legal & Professional Fees

26/F8 Closing Cambridge Building Society Account
Proposal: To agree the closure of CBS Account.

26/F9 Reconciliation of Accounts ***(reconciliation papers)***
Proposal: To note and agree reconciliation of Accounts up to 30/09/2026

26/F10 Review of 2027/2028 draft budget ***(draft budget)***
Proposal: To recommend draft budget to Full Council for approval.

26/F11 Grant Application from MAGPAS ***(application form)***
Proposal: To discuss and agree Grant Application and donation for MAGPAS.

26/F12 Financial Support for Fowlmere, Thriplow & Heathfield News.
Proposal: To discuss and agree additional support of the costs of the magazine.

*Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion on the agenda at least 7 days prior to the meeting. Please use Agenda Item Request form **(click here)** and include as much information as possible including any proposal*